

**NAGINDAS KHANDWALA COLLEGE OF COMMERCE, ARTS & MANAGEMENT
STUDIES AND SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE**

21st September, 2021

INTERNAL QUALITY ASSURANCE CELL

NOTICE

A meeting of the IQAC Committee will be held on Monday, 21st September, 2021 at 6.00 p.m. on online platform to discuss the following agenda.

AGENDA

1. To read and confirm the minutes of the previous meeting.
2. To discuss about the workshops / seminars and conferences to be conducted in 2021-22.
3. To discuss about the updates of AQAR Report, IIQA and NAAC –SSR.
4. To discuss about the updates of RUSA.
5. Collaboration with Derukh Sikshan Prasasak Mandal's Nya.Tatya College.
6. To discuss the conduct of ISO Internal Audit 9001:2015.
7. Any other business with the permission of the Chair.

**DR. MOUSHUMI DATTA
CO-ORDINATOR**

MINUTES

A Meeting of the I.Q.A.C. Committee was held on Monday, 21st September, 2021 at 6.00 p.m. on online platform.

Dr. (Mrs.) Ancy Jose presided over the meeting. The following members were present.

SR. NO.	NAME	DESIGNATION
1.	Dr. (Mrs.) Ancy Jose	Principal
2.	Dr. Moushumi Datta	Professor, Dept. of Geography & Vice Principal
3.	Mr. Digant H. Upadhyaya	Hon. Secretary, MKES
4.	Mr. Vishal Parekh	Director, Verizon Media (Yahoo India Pvt. Ltd.)
5.	Mr. Dilip Gala	Hon. Secretary, MKES
6.	Mr. Mahesh Gharegrat	Parent-Indian Technical Education Society
7.	Mr. V. G. Suchak	Vice Principal, Head -Dept. of Commerce - Aided Section
8.	Dr. Mona Mehta	Vice Principal, Self-Financed Section
9.	Ms. Sindhu P.M.	Head -Dept. of I.T. / C.S.
10.	CA. Dr. Reena Desai	Dept. of Accountancy
11.	Mr. Thomson Thomas	Dept. of Mathematics and Controller of Examinations
12.	Ms. Sonali Vhatkar	Librarian
13.	Mr. Santosh Akhade	Registrar
14.	Mr. Girish Rathod	Office Superintendent
15.	Mr. Chandrashekhar M. Penta	Administration
16.	Ms. Riti Anand Kushwaha	M.A. Geography, Sem. 2
17.	Capt. Chintan Bhatia	Secretary- Khandwala Alumni Association
18.	Prin. K. Venkatramani	Special Invitee

1. To read and confirm the minutes of the previous meeting.

Minutes of the earlier meeting were read, confirmed and signed.

2. To discuss about the workshops / seminars and conferences to be conducted in 2021-22.

The following workshops / seminars were planned.

- 1) IQAC and Self Finance Section will be organising Endeavour: On 11th Dec 2021, Saturday on the topic 'Understanding and Preventing Burnout'. The Resource Person is Debasmita Sinha, who is a Counseling Psychologist.
 - 2) Commerce Association will be organising a webinar on Friday 17th Dec. 2021, on the topic 'Technologies in Finance'. The Resource Person is Mr. Suresh Mhatre, Former Vice President TCS Ltd.
 - 3) Career Development Cell will be Organising Corporate Fest –Udaan'21 on Monday 20th Dec '2021
 - 4) WDC will be organising National Webinar on Saturday 29th January 2022, on the topic 'Reinvesting Sustainable Women Empowerment Strategies in Post – Covid-19 Scenario'
3. To discuss about the updates of AQAR Report, IIQA and NAAC –SSR.

This year AQAR report will not be prepared as the College is going through the NAAC process for the 4th Cycle of Accreditation. The IIQA was submitted on 21st September, 2021. Self-Study Report will be submitted by 22nd December, 2021.

4. To discuss about the updates of RUSA.

The Audit Team visited our College on 6th and 7th September, 2021. The audit team along with the representative of the College physically verified

the assets created/upgraded/renovated/equipment purchased under the RUSA Component 9 "Infrastructure Grant to Colleges".

5. Collaboration with Derukh Sikshan Prasasak Mandal's NyaxTatyasaheb Athalye Arts, Ved.,S.R.Sapre Commerce, and Vid. Dadasaheb Pitre Science College (Autonomous).

The Department of Geography of our College will be conducting a Collaborative Activity i.e. Students' Exchange Program with the above college, (Dept. of Geography) on Monday 4th October 2021.

6. To discuss the conduct of ISO Internal Audit 9001:2015

The ISO Internal Audit is planned to be conducted on 23rd and 24th November 2021. All the departments were informed to get their documents ready for the same.

7. Any other business with the permission of the Chair.

There being no other business the meeting ended with a vote of thanks to the chair.

**DR. MOUSHUMI DATTA
CO-ORDINATOR**

READ CONFIRMED AND SIGNED.

**DR. (MRS.) ANCY JOSE
CHAIRPERSON**

Action Taken Report of IQAC Meeting held on 21st September 2021 at 6pm:

Sr. No.	Agenda	Action Taken
1.	To discuss about the workshops / seminars and conferences to be conducted in 2021-22.	Endeavour was organized on 11 th December 2021.
2.	To discuss about the updates of AQAR Report, IIQA and NAAC -SSR	<ul style="list-style-type: none">• IIQA was submitted on 21st September, 2021.• Self-Study Report for the 4th Cycle of Accreditation was submitted on 21st December 2021.
3.	To discuss about the updates of RUSA.	RUSA Grants were utilized. Assets were physically verified by RUSA Audit Team on 6th and 7th September, 2021.
4.	Collaboration with Derukh Sikshan Prasasak Mandal's NyaTatya College	Collaborative Activity was conducted on 4 th October 2021 by Department of Geography.
5.	To discuss the conduct of ISO Internal Audit 9001:2015	ISO Internal Audit was conducted on 23 rd and 24 th November 2021.

Dr. Moushumi Datta
IQAC Coordinator

Dr. Mrs. Ancy Jose
Principal